



Laptops to Lesotho Board Meeting Minutes

Location: Via Free Conference Call

Date: July 13, 2019

Board Members in Attendance: Vicki Panhuise (Secretary/Treasurer), Kathy Plath, Henk Boshoff, Sarah Gardner
Henk Boshoff, Sarah Gardner, Sherrie Howey

Not in Attendance: Janissa Balcomb (President), Fortunate Gunzo

- I. Kathy, acting as President per Janissa's request, called the meeting to order at 9:00 AM Mountain Daylight Time.
- II. Board Meeting Minutes – Vicki reported that the Board members received the meeting minutes from 05.18.19 Boarding Meeting. No additions or revisions identified. Sherrie moved to approve the meeting minutes as submitted and Henk seconded. Meeting minutes approved.
- III. Financial Report as of 06.30.19 – Vicki sent the financial report to all Board members. As of 06.30.19, L2L has \$4,058.48 in the bank. Since our last meeting, we collected \$1,000 in private donations and spent \$171 for Project Coordinator support (as approved on 05.18.19). In addition, two social media fundraising events yielded \$1,483.23 (GoFund Me after fees) and \$602.00 (Facebook Birthday Challenge). The current cash on hand does not include these donations. Sarah moved to approve the financial report as submitted and Henk seconded. Meeting minutes approved

OLD BUSINESS

Status of Kokobe Pilot

Classroom/Library Building with Electrical

1. Project Plan with Contract – the design elements are defined but we need the final project plan with a contract to coordinate with Kokobe and to finalize all aspects. Henk volunteered to finalize the Project Plan with Contract in coordination with Me Alice and Florence (Project Coordinator). Sherrie to send contact information to Henk.
2. Funding – Janissa and Kathy submitted a Grant request to Friends of Lesotho for \$7,500 to support this project. It is

expected that the Grant status will be announced in mid-July. Kathy will check on status (as of 07.14 – no announcement).

3. Additional Funding Opportunities – Sherrie indicated that FIPE may be interested in funding the electrical system (solar panels, etc) but needs the cost estimate. Henk did not have the information available during the meeting but committed to finalize the estimate and send to Sherrie so she can discuss with her Board.

ASU Partnership Update

1. Vicki reported that ASU is on summer break and our main contact had major surgery in May. She expects to re-engage with ASU in August.

Project Coordinator Support

1. Our Project Coordinator helps with key communications and transport in Lesotho. Janissa recommends that we continue to provide financial support during our Project focus. \$150 per month provides our Project Coordinator with funds to offset costs for travel, email, phone and other expenses. The fees to send the funds via Western Union are approximately \$20-25.

MOTION: Vicki moved that the Board approve a \$150 + fees support for our Project Coordinator as needed monthly. Janissa and Vicki to approve the need. Kathy Seconded. Board approved.

Vicki to notify Janissa to send via Western Union \$150 + fees to our Project Coordinator.

Peace Corps Volunteer Status

1. Kathy reported that Janissa completed the paperwork to request a volunteer and we now need Me Alice to approve prior to submitting. Janissa to coordinate the approval with our Project Coordinator

Student Incentive Proposal

1. Sherrie reported disappointing news from the FIPE scholarship program – 6 out of the 7 students supported

via scholarships failed their courses. Initial information indicates lack of "computer skills" but we do not have good information. Concern about the impact of the teachers strike as well as the need for continued teacher tutoring. This is very disappointing news and we need more data and intel to understand how to improve these results.

2020 Training Trip Status

1. Vicki indicated we need the project plan prior to finalizing the trip plans.
2. Kathy has several librarians willing to travel to Lesotho to help with the Library set-up. Need to finalize dates soon to help with availability.

New Business

Review & Approve L2L Articles of Incorporation

Janissa sent the proposed revisions to the Board for review. Henk moved to accept the proposed revisions as submitted. Sherrie seconded. Board approved.

NEXT MEETING

The next Board meeting is Saturday, August 10, 2019 at 9:00 AM MDT.

MEETING ADJOURN

The meeting adjourned at 9:55 AM MDT.

Respectfully Submitted,

Vicki Panhuse, Secretary/Treasurer