



Laptops to Lesotho Board Meeting Minutes

Location: Via Free Conference Call

Date: August 10, 2019

Board Members in Attendance: Vicki Panhuisse
(Secretary/Treasurer), Kathy Plath, Henk Boshoff, Fortunate Gunzo,
Sherrie Howey

Not in Attendance: Janissa Balcomb (President), Sarah Gardner

- I. Kathy, acting as President, called the meeting to order at 9:08 AM Mountain Daylight Time. The Board members expressed their concern for Janissa and hope she feels better quickly.
- II. Board Meeting Minutes – Vicki reported that the Board members received the meeting minutes from 07.13.19 Boarding Meeting. No additions or revisions identified. Henk moved to approve the meeting minutes as submitted and Fortunate seconded. Meeting minutes approved.
- III. Financial Report as of 07.31.19 – Vicki sent the financial report to all Board members. As of 07.31.19, L2L has \$4,706.75 in the bank. Since our last meeting, we collected \$827.09 in private donations and spent \$178.99 for Project Coordinator support (as approved on 07.13.19) and our annual website fee. During the past months, we have secured additional funding from social media donations, the Panhuisse Family Foundation and a grant from Friends of Lesotho. The total funding (not included in the current cash on hand) is \$15,858.14. Henk moved to approve the financial report as submitted and Fortunate seconded. Meeting minutes approved

OLD BUSINESS

Grant Request Status

Kathy reported on the current efforts to secure funds for our project in Kokobe.

1. Friends of Lesotho (FOL) Grant – We applied for a \$7,500 grant to support the Classroom-Library Building in Kokobe. FOL awarded us \$4,500 contingent on us raising an additional \$3,000. We have raised the additional funds through social media campaigns and private donations so

we have secured the FOL grant. We are waiting to receive the check.

2. Panhuse Family Foundation Grant – We have received \$10,000 to support the ASU SolarSPELL efforts for the project (see information on the ASU SolarSPELL efforts below).
3. FIPE Grant Request – A request was submitted to FIPE to support the Classroom Electrical system. The grant request is \$3,727.41.
4. Kathy is considering other grant proposals to provide funds for the Kindle Fire Tablets, books for the library, furniture and training.

Kokobe Classroom/Library with Electrical Project Plan

Prior to the Board meeting, Henk sent a preliminary drawing for the Classroom/Library and a project plan. The following suggestions were identified during the meeting:

1. Need to have space for the library bookshelves
2. Add both an interior and exterior closet that is easily secured. Exterior closet for the electrical equipment.
3. Consider options for ventilation and insulation so classroom is comfortable during school year.
4. Classroom size – 25 students comfortably plus the library space

Henk indicated his father will provide professional building plans for us.

ACTIONS:

1. All Board Members – review the plans submitted by Henk, provide feedback/suggestions as soon as possible so Henk can finish the design
2. Henk to complete the building design and plans. If completed prior to next meeting coordinate with Vicki to call an interim meeting to review with Board.
3. Henk in coordination with Florence and Fortunate identify potential contractors for project. Also, is there someone in

Kokobe to be the focal for the project. What work can be done by Kokobe parents? Need to identify contracts and phases

Peace Corps Volunteer Status

Vicki reported that Janissa continues the coordination for the application and requirements.

ASU Partnership Update

Vicki and Fortunate met with the ASU SolarSPELL team via videoconference on July 28th.

1. ASU SolarSPELL and L2L agreed to fund two interns during the Fall Semester (\$11/hour, 15 hours per week) to configure the SolarSPELL library for the Kokobe pilot including: (a) installing and validating SCRATCH on SolarSPELL; (b) configuring SolarSPELL for Kokobe; (c) adding other content; (d) identifying Kindle FIRE setup and training manual
2. L2L via Panhuse Family Foundation Grant will fund these interns and two SolarSPELL digital libraries (\$5884.50).
ACTION: Vicki to send check to ASU Foundation with cover letter after the Panhuse Family Foundation Check clears

In addition, Fortunate connected with the ASU team to start the process to develop a Lesotho country plan. ACTION: Fortunate continue the process and specifically to identify the required curriculum for primary schools in Lesotho to help in the development of the libraries.

2020 Training Trip Plans

No additional information on the training trip plans. Kathy indicated she has a couple of people interested in helping with the library setup and the trip but need advanced information.

Other Business – FIPE Scholarship Student Performance

Sherrie reported disappointment in the information received about why the seven scholarship students performed poorly in middle school. She indicated that it was not clear why these students were selected by the Kokobe principal. After some discussion the Board identified the following actions:

1. Fortunate work with Florence – identify a contact at the middle school and then discuss the performance issues with this contact to determine potential gaps for improvement
2. Fortunate work with Florence – identify the criteria Me. Alice used to select the seven students for the scholarships (e.g. need or performance based).

For future scholarship considerations, Board suggested the following potential actions:

1. Identify the criteria for selection and review of the candidates
2. Establish contracts with students and parents for the scholarships
3. Identify metrics for long term success

New Business

No new business

NEXT MEETING

The next Board meeting is Saturday, September 14, 2019 at 9:00 AM MDT.

MEETING ADJOURN

The meeting adjourned at 10:16 AM MDT.

Respectfully Submitted,

Vicki Panhuise, Secretary/Treasurer