



Laptops to Lesotho Board Meeting Agenda

Location: Via Conference Call

Date: November 2, 2019, 9:00 AM Mountain Daylight Time (MDT)

Board Members in Attendance: Janissa Balcomb (President), Vicki Panhuise (Secretary & Treasurer), Sherrie Howey, Kathy Plath, Henk Boshoff, Sarah Balcomb

Not in Attendance: Fortunate Gunzo

Call to Order: Janissa called the meeting to order at 9:10 am MDT.

9.14.19 Board Meeting Minutes: Vicki submitted the Board Meeting Minutes from 9.14.19 Meeting to all Board Members on 9.14.19 via email. She received no additions or revisions. Sherrie moved to approve the minutes as submitted and Kathy seconded. Meeting minutes approved.

Financial Report as of 10.31.19: Vicki submitted the 10.31.19 Financial Report to all Board Members on 11.01.19 via email. Currently, L2L has \$14,286.69 cash. Since our last meeting, \$650.25 additional funding received from GoFundMe and Facebook social media fundraising. L2L spent \$307 for Project Coordinator support. Kathy moved to approve the financial report as submitted and Sherrie seconded. Financial report approved.

OLD BUSINESS

GRANT REQUEST STATUS

Kathy reported that the final funds from the GoFundMe fundraising effort were received (\$48.25). In addition, FIPE agreed to fund \$1,500 toward the Kokobe Classroom Electrical System Grant Request. Thank you to Sherrie for this grant to help with the Kokobe project. **Vicki ACTION:** Coordinate with Sherrie to receive the FIPE Grant (note: Vicki sent address to Sherrie on 11.02.19 via email).

KOKOBE CLASSROOM/LIBRARY PROJECT

Update on Status: Henk coordinated with Janissa on the input from Kokobe and contractor for the classroom design. Henk submitted the electrical design with a budget estimate of \$3,727.41 (3 Solar Panels with batteries). Decisions confirmed during Board meeting:

- Lights in ceiling with all equipment in cabinet & charging in closet
- Closets have interior doors for security
- All wiring routed through ceiling in appropriate ducting
- Electrical installation will be initiated after building construction provides security for equipment
- Me. Alice and School Board are approval for project in country

ACTION ITEMS TO BE COMPLETED - CLASSROOM PROJECT (Henk)
(See Addendum 1 for Complete Action List revised on 11.04.19)

1. Finalize budget and project plan in coordination with Me. Alice and Contractor. Need Start Date and estimated Completion Date
2. Identify Funding Plan and how will be implemented
3. Need to identify methods to receive ALL receipts, documentation on status (Photos, status reports)
4. Project Plan elements must be documented in Formal Project Plan prior to start of Project.
5. Janissa to notify Me. Alice about current project status and get an update on the teacher's strike

L2L funding for this project through grants from Friends of Lesotho, Panhuse Family Foundation, GoFundMe, Facebook Fundrasing and FIPE - \$11,227.41 total. Current budget estimates are: \$7,500 for Classroom/Library Construction and \$3,727.41 for Electrical System. Additional funds are required for furniture and library books/materials.

PEACE CORPS VOLUNTEER APPLICATION STATUS

Janissa indicated there is no new information on the application status at this time. She reminded the Board that this process typically takes a year to finalize.

ASU PARTNERSHIP STATUS

Vicki sent the funding to ASU from L2L to support two interns and develop 2 SolarSPELL libraries for the Kokobe pilot in August 2019.

ASU hired two (2) interns as well as identified another person as a volunteer for our program. The three students activities include:

- Lesotho research on curriculum, in-country requirements
- Specific development of interactive lessons for Lesotho primary education (intern has SCRATCH expertise and is a teacher)
- Development of the SolarSPELL library; SCRATCH implementation on SolarSPELL and Kindle FIRE Tablets; user-interface (SW developer)

The three students met with Janissa and Vicki and are already engaged and working on the tasks. Janissa plans to visit ASU in late November to work specifically with the SolarSPELL team.

ASU has a Non-Profit Intern program where the intern selected works directly with the Non-Profit. The funding required for this is \$6,000 plus travel costs (it would be beneficial for the intern to travel to Lesotho). The Board discussed prioritization of funding requirements. Janissa, Vicki and Sarah supported the Non-Profit Intern as a priority to fund for 2020. Vicki indicated the Panhuse Family Foundation is able to provide funding to support this priority.

There are other needs for our project that also must be considered as Kathy discussed – Library Books/Materials, Furniture and Kindle Fire HD8 Tablets with cases.

ACTIONS FOR FUNDING REQUIREMENTS

1. Vicki – establish an overall Funding – Project Plan to identify gaps for our Project needs
2. Henk – talk to contact at German Rotary Club to determine if interest in funding L2L projects
3. All Board Members – consider potential fundraising opportunities through Grants or other avenues

LESOTHO PRIMARY SCHOOL CURRICULUM

Fortunate was unable to attend the meeting but indicated in an email that there was no news to report. Janissa plans to meet with student at ASU who is helping L2L research these requirements.

FIPE SCHOLARSHIP STUDENT PERFORMANCE UPDATE

Sherrie updated the Board and identified that FIPE must follow their standard practice for selecting students for these scholarships. Unfortunately, this was not done during this last scholarship process and only the recommendation from the principal was used. Sherrie will continue to contact Florence to engage in a dialogue about the student's performance and to try to identify why their performance is poor.

2020 TRAINING TRIP PLANS

Janissa reported the planning for a tentative March 2020 trip:

- 2-Week trip to Maseru and Kokobe
- Focus on in-country contacts and support; Kokobe project status & local buy-in for project objectives
- ASU SolarSPELL coordination

Vicki and Janissa identifying additional people who may be interested in helping L2L in different ways.

NEW BUSINESS – None

NEXT MEETING PLANS

Saturday, December 7, 2019, 9:00 AM Mountain Standard Time.

MEETING ADJOURN

Janissa adjourned the meeting at 10:10 am MDT.